

MINUTES OF THE REGULAR MEETING OF THE MUNICIPAL DISTRICT OF SMOKY RIVER NO.130, HELD IN THE MUNICIPAL OFFICE, FALHER, ALBERTA, WEDNESDAY, MAY 12TH, 2021.

PRESENT:

Reeve: Robert Brochu
Councillors: Donald Dumont
Donald Gosselin
Raoul Johnson
Luc Levesque
Andre Trudeau
Chief Administrative Officer: Rita Therriault
Recording Secretary: Mitchell Visser
Director of Corporate Services: Kelsie Fournier
South Peace News Reporter: Chris Clegg

CALL TO ORDER

Reeve Brochu called the meeting to order at 9:00 a.m.

Reeve Brochu reminded Council to turn off their cell phones, or to put them on silent.

CONSIDERATION OF AGENDA

210501

MOVED by Councillor Trudeau that the agenda be approved with the following additions:

Agenda

- Water North Coalition
- Agreement with Long Run Ltd.
- Item #19 be moved to Closed Session
- Bylaw No. 21-948 – Land Use Bylaw Amendment
- Access Road Project (MSI)

Correspondence

- Town of Falher – FCM-MAMP Funds
- Town of McLennan – Emergency Services Agreement
- Town of McLennan – Airport Budget
- MP Arnold Viersen
- Agricultural Service Board Provincial Committee
- Claresholm – Proposed Provincial Police Service

CARRIED

MINUTES OF THE LAST REGULAR MEETING

210502

MOVED by Councillor Gosselin that the minutes of the regular meeting held April 14th, 2021 be approved as presented.

CARRIED

MINUTES OF VARIOUS COMMITTEES AND ORGANIZATIONS

Council accepted the minutes of the various committees and organizations as information.

Reeve
Initials: 

CAO
Initials: 

MONTHLY AND BUDGET REPORTS

210503 **MOVED** by Councillor Johnson that the monthly and budget reports for the month of April, 2021 be approved as presented. **CARRIED**

FARM FAMILY AWARD NOMINATION

210504 **MOVED** by Councillor Johnson that Council table the Farm Family Award Nomination until the next Regular Council Meeting of June 9th, 2021. **CARRIED**

BYLAWS FOR REPEAL 20-942

210505 **MOVED** by Councillor Levesque that Council table Bylaw 20-942 until after the Director of Operations' Report. **CARRIED**

SMOKY RIVER TOURISM - FUNDING

210506 **MOVED** by Councillor Dumont that Council approve annual funding of \$3.00 per capita in 2021 for the Smoky River Tourism Association for a total cost of \$6,069. **CARRIED**

LETTER OF SUPPORT – SMOKY RIVER REGIONAL ECONOMIC DEVELOPMENT

210507 **MOVED** by Councillor Dumont that Council approve signing a letter of support for the Francophone West Canadian Economic Development Fund for the Hemp Decortication Plant Project. **CARRIED**

FARMSTEAD SEPARATION 7.78 HA (19.22 AC.) – SE 9-77-19-W5

210508 **MOVED** by Reeve Brochu that Council approve the proposed subdivision in SE 9-77-19-W5M for a farmstead separation development, subject to the following conditions:

- All outstanding property taxes be paid in full;
- A developer's agreement be entered into with the Municipal District of Smoky River No.130;
- A dedicated right of way of 5.03m in width along the East boundary of the proposed subdivision by way of caveat. This is required for future road widening purposes; and
- Access to the balance of the quarter be installed to municipal standards at the applicant's sole cost. A 500mm X 12m steel culvert will be required.

CARRIEDReeve
Initials: CAO
Initials: 

AMERICAN PUBLIC WORKS ASSOCIATION – PROCLAMATION OF THE NATIONAL PUBLIC WORKS WEEK – MAY 16-22, 2021

210509 **MOVED** by Councillor Gosselin that the Municipal District of Smoky River No.130 proclaim May 16th – 22nd, 2021 as National Public Works Week. **CARRIED**

2021 AIRPORT BUDGET

210510 **MOVED** by Councillor Gosselin that Council approve the 2021 Airport budget of \$102,850 with the M.D.'s requisition amounting to \$40,869.82. **CARRIED**

2021 LITTLE SMOKY SKI AREA BUDGET

210511 **MOVED** by Councillor Levesque that Council approve the 2021 Little Smoky Ski Area budget of \$645,329 with the M.D.'s requisition amounting to \$129,741. **CARRIED**

POLICY NO. 624 – SMOKE FREE WORKPLACE

210512 **MOVED** by Councillor Gosselin that Council approve the amended Policy No. 624 – Smoke Free Workplace, adding the acknowledgement clause for employees to sign. **CARRIED**

BYLAW NO. 21-947 – ESTABLISHING RATES OF TAXATION

A Bylaw of the Municipal District of Smoky River No. 130, in the province of Alberta, to authorize the rates of taxation to be levied against assessable property for the 2021 taxation year.

210513 **MOVED** by Councillor Gosselin that Bylaw 21-947 be given First Reading. **CARRIED**

210514 **MOVED** by Councillor Johnson that Bylaw 21-947 be given Second Reading. **CARRIED**

210515 **MOVED** by Councillor Levesque that Bylaw No. 21-947 proceed to Third and Final Reading at this time. **CARRIED UNANIMOUSLY**

210516 **MOVED** by Councillor Trudeau that Bylaw 21-947 receive Third Reading and be Finally Passed. **CARRIED**

2021 MUNICIPAL DISTRICT OF SMOKY RIVER NO.130 BUDGET

- 210517 **MOVED** by Councillor Trudeau that Council approve that the farmland mill rate remain at 18.2, the residential mill rate remain at 5.3 and the non-residential mill rate remain at 16.908 and that Council approve the Municipal District of Smoky River No.130's 2021 budget of 19,066,199.00 as presented.

CARRIEDASSIGNMENT OF COUNCILLORS TO AGREEMENT REVIEWS

- 210518 **MOVED** by Reeve Brochu that Council not assign new Councillors to agreement review committees other than those Councillors already appointed to the Intermunicipal Committee (IC).

CARRIEDPUBLIC REVIEW FOR THE ALBERTA ENERGY REGULATORS (AEP) WATER CONSERVATION POLICY

- 210519 **MOVED** by Councillor Johnson that Councillor Dumont and Councillor Gosselin be appointed to provide feedback on the Alberta Energy Regulator's New Water Conservation Policy Manual.

CARRIEDWATER NORTH COALITION

Councillor Trudeau will continue to attend the Water North Coalition meetings and will provide feedback and direction to Council.

BYLAW NO. 21-948 - AMENDMENT TO LAND USE BYLAW NO. 865

A Bylaw of the Municipal District of Smoky River No.130, in the province of Alberta, to amend the Municipal District of Smoky River No. 130 Land Use Bylaw No. 865.

- 210520 **MOVED** by Councillor Levesque that Bylaw 21-948 be given First Reading.

CARRIED

- 210521 **MOVED** by Councillor Johnson that a Public Hearing for the proposed Bylaw No. 21-948 be held at 9:00 a.m. on June 9th, 2021.

CARRIEDACCESS ROAD PROJECT (MSI)

- 210522 **MOVED** by Councillor Gosselin that Council approve submitting an application through the Municipal Sustainability Initiative (MSI) to fund the Access Road Project on RR195, South of TWP 264 for \$110,000.

CARRIED

Reeve
Initials: RA

CAO
Initials: JK

DIRECTOR OF PROTECTIVE SERVICES' REPORT

The Director of Protective Services, Marcel Maure, presented his report to Council.

- 210523 **MOVED** by Councillor Johnson that the Director of Protective Services' report be approved as presented. **CARRIED**

DIRECTOR OF OPERATIONS' REPORT

The Director of Operations, Kevin Cymbaluk, presented his report to Council.

- 210524 **MOVED** by Councillor Dumont to temporarily suspend culvert sales until further notice. **CARRIED**

- 210525 **MOVED** by Councillor Trudeau that the Director of Operations' report be approved as presented. **CARRIED**

DIRECTOR OF AGRICULTURAL SERVICES' REPORT

The Director of Agricultural Services, Normand Boulet, presented his report to Council.

- 210526 **MOVED** by Councillor Johnson that the Director of Agricultural Services' report be approved as presented. **CARRIED**

BYLAWS FOR REPEAL 20-942

- 210527 **MOVED** by Councillor Johnson that Council approve the Sections "Pipeline Crossings" and "911 Services" in Schedule A of Bylaw 20-942. **CARRIED**

- 210528 **MOVED** by Councillor Trudeau that Bylaw No. 20-942 – *Repealing Bylaw* be given First Reading. **CARRIED**

- 210529 **MOVED** by Councillor Johnson that Bylaw No. 20-942 – *Repealing Bylaw* be given Second Reading. **CARRIED**

- 210530 **MOVED** by Councillor Johnson that Bylaw No. 20-942 – *Repealing Bylaw* proceed to Third and Final Reading at this time. **CARRIED UNANIMOUSLY**

- 210531 **MOVED** by Councillor Dumont that Bylaw 20-942 – *Repealing Bylaw* receive Third Reading and be Finally Passed. **CARRIED**

Reeve
Initials: 

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Initials: 

CHIEF ADMINISTRATIVE OFFICER'S REPORT

Chief Administrative Officer, Rita Therriault, presented her report to Council.

- 210532 **MOVED** by Councillor Levesque to approve the equitable use of the existing Alberta Community Partnership (ACP) and/or the Federation of Canadian Municipalities' Municipal Asset Management Program (MAMP) regional grant funds in the amount of approximately \$30,000, to fund the Airport Site Development Master Plan for the Donnelly Airport. Should the partnering municipal Councils not approve the use of these grant funds for their respective share of the study, the MD Council has agreed to fund the difference and track the balance owed per municipality to be paid back either by future prorated surpluses or another mutually agreed upon payback agreement.

CARRIED

- 210533 **MOVED** by Councillor Dumont that Council approve the appointment of CAO Therriault to the 5-Star Area Structure Plan Committee.

CARRIED

- 210534 **MOVED** by Councillor Johnson that the Chief Administrative Officer's report be approved as presented.

CARRIED

CLOSED SESSION

- 210535 **MOVED** by Councillor Dumont that the meeting enter into a Closed Session, at 11:20 a.m. pursuant to 197(1) of the Municipal Government Act, 2000, Chapter M-26 and amendments thereto, and Division 2 of Part 1 of the Freedom of Information and Protection of Privacy Act, Revised Statutes of Alberta 2000, Chapter F-25 and amendments thereto, to discuss Privileged Information with regards to the Closed Session.

CARRIED

**DISCLOSURE HARMFUL TO BUSINESS INTERESTS OF A
THIRD PARTY**

(FOIP; Section 16(1))

**DISCLOSURE HARMFUL TO BUSINESS INTERESTS OF A
THIRD PARTY**

(FOIP; SECTION 16(2))

**DISCLOSURE HARMFUL TO INTERGOVERNMENTAL
RELATIONS**

(FOIP; SECTION 21(1))

PRIVILEGED INFORMATION

(FOIP; SECTION 27(1))

Chief Administrative Officer, Rita Therriault, and Director of Operations, Kevin Cymbaluk, stayed in the meeting as support to Council.

Reeve
Initials: 

CAO
Initials: 

OPEN SESSION

210536

MOVED by Councillor Johnson that, in compliance with Section 197(1) of the Municipal Government Act, this meeting come out of Closed Session at 11:54 a.m.

CARRIED

Council allowed time for the public to re-enter the meeting.

AGREEMENT BETWEEN THE MUNICIPAL DISTRICT OF SMOKY RIVER NO. 130 AND LONG RUN EXPLORATION LTD.

210537

MOVED by Councillor Gosselin that Council ratify the tax agreement between the Municipal District of Smoky River No. 130 and Long Run Exploration Ltd.

CARRIEDCORRESPONDENCE

The following correspondence was brought to Council for their consideration:

- A) Government of Alberta
 - Supporting Alberta Businesses
 - MP Viersen: Parliamentary Update
- B) Alberta Transportation
 - Mandatory Entry Level Training (MELT)
- C) Tofield
 - Rural Alberta Vaccine Provision
- D) Town of McLennan
 - Airport Budget
 - Emergency Department
 - Emergency Services Agreement
- E) Crowsnest Pass
 - Water Allocation Licenses
- F) Town of High River
 - Eastern Slopes Coal Exploration & Public Consultation on the 1976 Coal Development Policy
- G) Athabasca Country
 - Class 1 Mandatory Entry-Level Training (MELT)
- H) County of St. Paul
 - Support for the RCMP
- I) Town of Didsbury
 - Alberta Provincial Police Service Transition Study
- J) Town of Edson
 - Support for the RCMP
- K) County of Paintearth No. 18
 - Support for the RCMP

Reeve
Initials: CAO
Initials: 

CORRESPONDENCE- Continued

- L) Town of Magrath
 - Support for the RCMP
- M) Town of Morinville
 - Support for the RCMP
- N) Birch Hills County
 - Sharing Clubroot, Fusarium and Invasive Species Locations
- O) MuniSight
 - Rural Communities Scholarship Program
- P) CN
 - Overwhelming stakeholder support
 - Files letter with surface transportation board
- Q) Smoky River Interagency
 - Updates for events in Smoky River Region
- R) Northern Lakes College
 - NLS experiences growing university studies enrollment through University of Calgary Partnership
- S) Federation of Canadian Municipalities
 - A rural lens on recovery
- T) Agricultural Service Board Provincial Committee
 - Letters of Concern
- U) Town of Falher
 - Allocation of FCM – MAMP Funds
- V) Claresholm
 - Proposed Provincial Police Service

ADJOURNMENT

210538

MOVED by Reeve Brochu that Council adjourn the meeting at 11:55 a.m.

CARRIED


Reeve


Chief Administrative Officer

Reeve
Initials: 

CAO
Initials: 

PROCLAMATION
NATIONAL PUBLIC WORKS WEEK
MAY 16-22, 2021
"Stronger Together"

WHEREAS: public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of people of the Municipal District of Smoky River No. 130; and,

WHEREAS: these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees at all level of government and the private sector, who are responsible for rebuilding, improving and protecting our nation's transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and

WHEREAS: It is in the public interest for the citizens, civic leaders and children in the Municipal District of Smoky River No. 130 to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS: the year 2021 marks the 61st annual National Public Works Week sponsored by the American Public Works Association/Canadian Public Works Association be it now,

NOW THEREFORE, I, Robert Brochu, Reeve of the Municipal District of Smoky River No. 130, do hereby designate the week **May 16-22, 2021, as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association/Canadian Public Work Association and government agencies in activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.**

Dated this day of May 12, 2021.



Robert Brochu, Reeve



M.D. OF SMOKY RIVER NO. 130
POLICY & PROCEDURES MANUAL

Section: 600

**EMPLOYEE
POLICIES**

Policy Number: 624

POLICY TITLE: SMOKE FREE WORKPLACE

Page 1 of 3

Date Adopted by Council: May 12, 2021

Purpose:

The purpose of this policy is to ensure the M.D. of Smoky River (M.D.) complies with the Tobacco and Smoking Reduction Act, Statutes of Alberta, 2005 Chapter T-3.8, by promoting and enforcing a smoke-free environment within all M.D. buildings, equipment and vehicles.

Definitions:

“Passive Smoking”, means the inhalation of smoke, called second-hand smoke or environmental tobacco smoke by persons other than the intended “active” smoker.

“Smoke or Smoking”, means to smoke, hold or otherwise have control over a lit tobacco product.


“Tobacco Product”, means a product composed in whole or in part of tobacco, including tobacco leaves and any extract of tobacco leaves, but does not include any product for use in nicotine replacement therapy.

“Workplace”, means all or any part of a building, structure or other enclosed area in which employees perform the duties of their employment, whether or not members of the public have access to the building, structure or are as of right or by express or implied invitation, and includes reception areas, corridors, lobbies, stairwells, elevators, escalators, eating areas, washrooms, lounges, storage areas, laundry rooms, enclosed parking garages, and work vehicles.

“Work Vehicle”, means a vehicle or self-propelled equipment owned or leased by the M.D. and used by employees during the course of their employment including but not limited to light duty or heavy duty trucks, cars, SUV's, motor-graders, skid-steers, agricultural tractors, loaders and fire-fighting equipment.

Policy:

1. The M.D.'s goal is to promote a healthy, safe and productive work environment and recognizes the scientifically validated negative impact of passive or active smoking and hazardous effects of smoke in the workplace. As such, the M.D. is committed to a smoke free workplace to accomplish the goal of creating a healthy, safe and productive work environment.

Reeve
Initials: 

CAO
Initials: 



M.D. OF SMOKY RIVER NO. 130
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2. Smoking is not allowed within the workplace or work vehicles, or within five metres of a doorway, window or air intake of a public place or workplace.
3. To assist with accomplishing the goal, the M.D. will provide financial assistance as per procedure one (1) and four (4) to any employee who wishes to quit smoking.

Procedure:

1. A maximum of \$500.00 per employee will be provided, for employees employed prior to the implementation to this policy, to register in a smoking cessation program. This includes the purchase of stop smoking aids. The financial assistance will be provided on a one-time only basis, and employees will be reimbursed the actual cost by receipt only, up to \$500, over a one year period.
2. During orientation of new employees the M.D. will ensure that all new employees are advised of the M.D.'s smoky free work environment and will be provided with a copy of this policy.
3. Appropriate signs shall be posted in M.D. owned, rented, leased or operated buildings (hereinafter referred to as M.D. buildings) and work vehicles. Signs shall conform to the specifications established by the Smoke-free Places (Tobacco Reduction) Amendment Act 2007, RSA 2000, c. T3.8.
4. The M.D. will provide other appropriate support services through its Employee and Family Assistance and Employment Benefits Programs to employees with an interest in smoking cessation programs.
5. This policy shall be distributed to all M.D. employees and shall be posted and displayed in prominent workplace locations accessible to employees.
6. An employee in contravention of this policy will be subject to disciplinary action, in accordance with the current employee disciplinary policy.

Reeve
Initials: 

CAO
Initials: 



M.D. OF SMOKY RIVER NO. 130
POLICY & PROCEDURES MANUAL

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**EMPLOYEE
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I, _____, acknowledge that I have received a copy of the Municipal District of Smoky River No. 130's Smoke Free Workplace Policy. I further acknowledge that I have read the Smoke Free Workplace Policy and understand that it is my responsibility to adhere to it.

Name

Date

Signature

Reeve



Chief Administrative Officer

Reeve
Initials: _____

CAO
Initials: _____